



KUOW PUGET SOUND PUBLIC RADIO GOVERNANCE COMMITTEE MEETING

TUESDAY, JUNE 1, 2021

3:00 PM – 5:00 PM

VIRTUAL MEETING

Register in advance for this meeting:

<https://washington.zoom.us/meeting/register/tJwpd-2rrTwjGdLLW0ceRM5zJ0QUaFW5QRH0>

MEETING PURPOSE

Meeting purpose is to review Board recruitment needs and narrow the list of prospects; debrief on the Board Retreat; discuss the launch of the Biennial Board Assessment and informational surveys; discuss recent Board departures; and get an update on DEI training.

OBJECTIVES

1. Review 2021 Board Assessment and Board Informational survey
2. Debrief of the board retreat
3. Update on July DEI Training
4. Learnings from Board exit interview
5. Select short list of potential Board prospects to move forward with interviews

QUESTION(S)

- What areas of expertise should recruitment efforts be focused on? What opportunities do we have to continue to diversify the board?

AGENDA

3:00 – 3:10 PM	<ol style="list-style-type: none"> 1. Call to Order and Welcome 2. Invitation to Disclose Possible Conflicts of Interests 3. Overview of Meeting Purpose 4. Invitation for Additional Topics 		David Landau
(ACTION)	<ol style="list-style-type: none"> 5. Approval of April 6, 2021 Meeting Minutes 	Exhibit 1	
3:10 – 3:15 PM	<ol style="list-style-type: none"> 6. Board Surveys <ul style="list-style-type: none"> ➤ Biannual Board Assessment Timeline ➤ Board Informational Survey Timeline 	Exhibit 2a Exhibit 2b	Filiz Efe McKinney Fieta Robinson
3:15 – 3:30 PM	<ol style="list-style-type: none"> 7. Report-out on Caitlin Duffy Exit Interview 8. Board DEI Training Update 9. Board Retreat Debrief <ul style="list-style-type: none"> ➤ Board Retreat Feedback Survey ➤ Mural Board #1 ➤ Mural Board #2 ➤ Committee Feedback on Retreat Process 	Exhibit 3 Exhibit 4	Ian Warner Ian Warner Fieta Robinson David Landau Irwin Goverman

An Executive Session can be called at any time during the meeting based on the following criteria: To consider matters relating to individual employees, proprietary information, litigation, and other matters requiring the confidential advice of counsel, commercial or financial information obtained from a person on a privileged or confidential basis, or the purchase of property of services whenever the premature exposure of such purchase would compromise the business interests of any such organizations.



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3:30 – 4:50 PM	10. Board Recruitment ➤ Recruitment Timeline ➤ Board Prospects – Full List ➤ Board Prospect Presentations – Short List	Exhibit 5a Exhibit 5b Exhibit 5c	Connie Kravas	
4:50 -5:00 PM	11. Additional Topics ➤ Board Meeting Topics – June 24 ➤ Next Governance Meeting – July 27		David Landau	
	2021 Board and Committee Dates ➤ Action Item Approval Flowchart	See below	David Landau Fieta Robinson	
Approval Flow Chart				
	<u>Governance</u> June 1 July 27 August 31 October 5	➔ <u>Executive Committee</u> June 10 September 9 November 3	➔ <u>Full Board</u> June 24 September 23 November 18	} <u>Retreat/Training</u> July 15 - DEI Training Dec 10 - Board Orientation
5:00 PM	12. Adjournment		David Landau	

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APPROVED MEETING MINUTES

KUOW Puget Sound Public Radio

GOVERNANCE COMMITTEE

JUNE 1, 2021 MEETING

3:00 PM – 5:00 PM

Upon notice duly given, the **GOVERNANCE COMMITTEE** (the “Committee”) of KUOW, Puget Sound Public Radio (PSPR) virtual meeting was held on June 1, 2021 at 3:00 PM via Zoom conference.

PRESENT: David Landau (Chair), Irwin Goverman (Vice Chair), Connie Kravas, Filiz Efe McKinney, Heidi de Laubenfels, Ian Warner and Caryn Mathes

ABSENT: David Roberts and Sharon Kioko

ALSO ATTENDING (STAFF): Fieta Robinson and Evan McCoy

GUESTS: Mark Ashida

I. **Meeting Called to Order**

Mr. David Landau called the meeting to order at 3:04 PM.

II. **Conflict of Interests**

There were no conflicts of interest expressed.

III. **Approval of Meeting Minutes**

Mr. Landau called for the approval of the Governance Committee Meeting minutes of April 6, 2021. A motion was duly made by Ms. Kravas and seconded by Ms. McKinney. With no objections, the minutes were approved.

IV. **Biennial Board Assessment**

The Committee discussed the Board Source and informational survey timelines. The Board Source survey will be launched on June 25, 2021, and the informational survey will launch September 1, 2021.

V. **Board Retreat & Board DEI Training**

Mr. Warner reported on his exit interview with outgoing Board member, Caitlin Duffy. Overall Ms. Duffy had a positive experience on the Board, but complications from the pandemic were what led to her decision to step down.

Mr. Warner then presented on the current proposal from Brevity & Wit’s facilitation for Board DEI Training in July 2021. The next step in the process is to conduct interviews with 3-4 Board members in order to collect feedback, followed by a meeting with Leadership to finalize the session’s content.

Mr. Landau briefly touched upon the May 15th Board Retreat results. Overall engagement was high. Mr. Landau suggested that the Strategic Planning Committee would take point on synthesizing the outputs from the Retreat.

APPROVED MEETING MINUTES

KUOW Puget Sound Public Radio

GOVERNANCE COMMITTEE

JUNE 1, 2021 MEETING

3:00 PM – 5:00 PM

VI. Board Recruitment

Ms. Kravas provided an update on the Board Recruitment timeline and led a discussion on potential Board recruits. Several Board members presented their recommendations on suggested members. The group then decided on a list of 4 top candidates, as well as a list of 4 alternates. Next steps are for Board members to reach out to their suggested candidates to gauge interest. Mr. McCoy will then schedule meetings between Board members and suggested candidates.

VII. Adjournment

There being no further business, Mr. Landau adjourned the meeting at 5:10 PM.

Respectfully Submitted by
David Landau, Chair
Fieta Robinson, Board Liaison