



**KUOW PUGET SOUND PUBLIC RADIO**  
**GOVERNANCE COMMITTEE MEETING**  
**TUESDAY, APRIL 6, 2021**  
**2:00 PM – 3:30 PM**

**VIRTUAL MEETING**

Register in advance for this meeting:

<https://washington.zoom.us/meeting/register/tJEldOmsrzMpGdDZe0W9fBp9tfK-YOjdsOiH>

**MEETING PURPOSE**

Meeting purpose is to provide an overview of board composition, future dynamics and current level of engagement; finalize the framework for upcoming board retreat; and discuss the launch of the Biennial Board Assessment survey, DEI training, and current efforts for determining prospects for FY2022.

**OBJECTIVES**

1. Review 2021 Board Assessment survey questions and determine a timeline for launch
2. Establish the preliminary focus of the board retreat and desired outcomes
3. Overview of recruitment process, map out next steps for board recruitment and finalize timeline
4. Update from RET/DEI Training

**QUESTION (S)**

- What areas of expertise should recruitment efforts be focused on?
- The committee’s workplan fall under four categories: 1) Recruitment 2) DEI Enrichment 3) Board Culture: Board Retreat and DEI Training; and 4) Board Survey. Let us know where you can contribute?

**AGENDA**

2:00 – 2:10 PM	<ol style="list-style-type: none"> <li>1. <b>Call to Order and Welcome</b></li> <li>2. <b>Invitation to Disclose Possible Conflicts of Interests</b></li> <li>3. <b>Overview of Meeting Purpose</b></li> <li>4. <b>Invitation for Additional Topics</b></li> </ol>		David Landau
<b>(ACTION)</b>	<ol style="list-style-type: none"> <li>5. <b>Approval of March 9, 2021 Meeting Minutes</b></li> </ol>	Exhibit 1	
2:10 – 2:25 PM	<ol style="list-style-type: none"> <li>6. <b>Biennial Board Assessment</b> <ul style="list-style-type: none"> <li>➤ Review 2021 Board Assessment survey</li> <li>➤ Discuss and decide which survey to use</li> <li>➤ Finalized Timeline for launch</li> </ul> </li> </ol>	Exhibit 2	David Landau Irwin Goverman
2:25 – 2:50 PM	<ol style="list-style-type: none"> <li>7. <b>Board Retreat Update</b> <ul style="list-style-type: none"> <li>➤ Discussion of Speakers</li> <li>➤ Finalize Agenda</li> </ul> </li> <li>8. <b>Board DEI Training Update</b></li> </ol>	Exhibit 3	David Landau Irwin Goverman  Ian Warner Fieta Robinson

*An Executive Session can be called at any time during the meeting based on the following criteria: To consider matters relating to individual employees, proprietary information, litigation, and other matters requiring the confidential advice of counsel, commercial or financial information obtained from a person on a privileged or confidential basis, or the purchase of property of services whenever the premature exposure of such purchase would compromise the business interests of any such organizations.*



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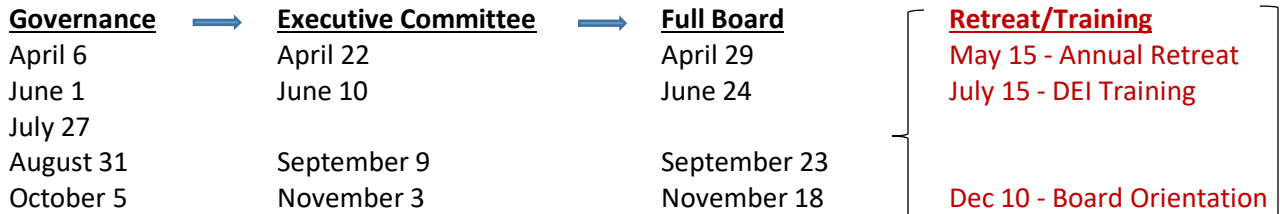
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2:50 – 3:20 PM	<b>9. Board Recruitment</b> ➤ Review Current Board Prospects List ➤ Review Board Participation ➤ Next Steps & Action Items	Exhibit 4 Exhibit 5	Connie Kravas
3:20- 3:25 PM <b>(ACTION)</b>	<b>10. Resolution Approving Interim Treasurer, Finance Chair, &amp; Committee Assignment</b>	Exhibit 6	David Landau
3:25 -3:30 PM	<b>11. Additional Topics</b> ➤ Board Meeting Topics – <b>April 29</b> ➤ Next Governance Meeting – <b>June 1</b>		David Landau
	<b>2021 Board and Committee Dates</b> ➤ Action Item Approval Flowchart	Exhibit 7 See below	David Landau Fieta Robinson

**Approval Flow Chart**



3:30 PM	<b>12. Adjournment</b>		David Landau
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## APPROVED MEETING MINUTES

### KUOW Puget Sound Public Radio

#### GOVERNANCE COMMITTEE

April 6, 2021 MEETING

2:00 PM – 3:30 PM

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Upon notice duly given, the **GOVERNANCE COMMITTEE** (the “Committee”) of KUOW, Puget Sound Public Radio (PSPR) virtual meeting was held on April 6, 2021 at 2:00 PM via Zoom conference.

**PRESENT:** David Landau (Chair), Irwin Goverman (Vice Chair), Connie Kravas, Filiz Efe McKinney, Heidi de Laubenfels, Caitlin Duffy, Andy McGovern, Ian Warner, and Caryn Mathes

**ABSENT:** Sharon Kioko

**ALSO ATTENDING (STAFF):** Fieta Robinson and Ryleigh Brimhall

**GUESTS:** None

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I. **Meeting Called to Order**

Mr. David Landau called the meeting to order at 2:04 PM.

II. **Conflict of Interests**

There was no conflict of interests expressed.

III. **Approval of Meeting Minutes**

Mr. Landau called for the approval of the Governance Committee Meeting minutes of March 9, 2021. A motion was duly made by Irwin Goverman and seconded by Filiz Efe McKinney. With no objections, the minutes were approved.

IV. **Biennial Board Assessment**

Committee discussed the Board Source and Survey Monkey surveys. There was agreement to distribute Biennial Board Assessment in Summer and the annual check-in Survey Monkey survey in the Fall.

V. **Board Retreat & Board DEI Training**

Mr. Warner presented on current proposal from Brevity & Wit’s facilitation for Board DEI Training in July 2021. Mr. Landau presented potential speakers for the Board Retreat for May 2021. Ms. Robinson presented Ostara’s draft agenda.

VI. **Board Recruitment**

Ms. Kravas provided an update on Board Recruitment. She suggested to invite members outside of the Committee to present on their recommendation to further reduce the prospect list. The Committee reviewed the FY20 Board Attendance.

VII. **Resolution Approving Interim Treasurer, Finance Chair, & Committee Assignment**

Mr. Landau presented the draft resolution for aligning to current officer, chair, and committee assignment to be moved at the next Executive Committee Meeting and the following Board Meeting.

## APPROVED MEETING MINUTES

### KUOW Puget Sound Public Radio

#### GOVERNANCE COMMITTEE

April 6, 2021 MEETING

2:00 PM – 3:30 PM

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VIII. Additional Topics

The Committee decided to provide updates on current projects and resolutions to the upcoming Executive Committee and Board Meeting.

IX. Adjournment

There being no further business, Mr. Landau adjourned the meeting at 4:38 PM.

Respectfully Submitted by  
David Landau, Chair  
Fieta Robinson, Board Liaison